

Maidencreek Township Board of Supervisor Meeting
April 10, 2014 7:01 pm

Present: Claude Beaver, David Franke, Joseph Rudderow III, Tom Unger – Systems Design Engineering, Inc., Eugene Orlando, Jr. – Orlando Law Offices, Diane Hollenbach – Township Manager, Johanna Mattera – Recording Secretary.

Guests: Norman Flamm, Cody Rhoads, Karl A Bolognese, Stephanie Williams, Melissa V. Shiner

PUBLIC HEARING -

David Franke called the April 10, 2014 Public Hearing meeting to order at 7:00 p.m. and turned the proceeding over to Solicitor Orlando.

Mr. Orlando advised the Board that this is a time that has been advertised for a Public Hearing to consider adoption of an Ordinance of the Township of Maidencreek Berks County, PA amending the Code of Ordinances (Ordinance 223) of the Township by Modifying the Intergovernmental Relationship with Ontelaunee Township regarding road maintenance and repairs concerning roadways on or near their common boundaries. Mr. Orlando advised the Board of the following Board Exhibits:

1. B-1-Proof of Publication of Notice of this Public Hearing B1, which was advertised in the Reading Eagle on April 2, 2014.
2. B-2-Transmittal Letter from Mr. Orlando's office to the Reading Eagle Company dated April 3, 2014 evidencing the fact that the full text of this Ordinance was forwarded to the Reading Eagle.
3. B-3-Letter from Mr. Orlando's office dated April 3, 2014, evidencing the fact that attested copy of Ordinance was forward to the Berks County Law Library.
4. B-4-Letter from Mr. Orlando's office dated April 3, 2014, evidencing the fact that attested copy of Ordinance was forward to the Berks County Law Library.
5. B-5-Copy of the Full Text of the Ordinance, which also contains the stamp of the Berks County Law Library dated April 3, 2014, evidencing the fact that an attested copy of this Ordinance was filed with the Berks County Law Library.

Mr. Orlando reviewed with the Board the final ordinance. Mr. Orlando asked if there is any additional comment from the Public or the Board the ordinance. There was no Public or Board comment made. Mr. Orlando advised that the Board has advertised that immediately following this Public Hearing the Regular Monthly Meeting of the Board of Supervisors would be convened at which time the Board intends to adopt this same Ordinance.

The Chairman closed this Public Hearing at 7:07 pm and opened the regular scheduled meeting.

MINUTES & FINANCES

Approval of the Regular Meeting Minutes -

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to waive the reading of the minutes and approve the minutes March 13, 2014 regular meeting as presented. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Treasurer's Report and Bill List

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to approve the March 2014 Treasurer's Report and Bill List. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, authorizing the Chairman to sign Audit Disclosure letter. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to accept the 2013 Audit by Kosmerle & Company CPA. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Fleetwood Library

Stephanie Williams, Director

Ms. Williams updated the Board on the services and programs that are offered by the Fleetwood Library to the residents of Maidencreek Township, Fleetwood Borough and Richmond Township. Something new being offered free with having a library card is EMagazines. The library is still accepting books for the May book sale. Mr. Rudderow asked if it is possible to donate via the PayPal. Ms. Williams advised that you could donate through justgive.org. Mr. Bolognese, Library Board Member wanted to thank the Township for their continued support.

ORDINANCE

Ordinance #233- Inter Governmental Cooperation Ordinance with Ontelaunee Township

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to adopt Ordinance #2014-233 as amending the Ordinance 223 as per the hearing held before the meeting. Hearing no questions on the motion, all members voted "Aye". Motion carried.

REPORTS

ENGINEER'S REPORT

Subdivision Review Status Checklist – All current

Subdivision/Zoning

Micro Air Computers - Mr. Unger and Mr. Norman Flamm reviewed with the Board the use of the new location of Micro Air Computers at 861 Park Road. Mr. Flamm is making the move to be proactive, regarding the uncertainty of the possible Rt. 222/roundabout construction. No action is required by the Board at this time.

Projects

Schaeffer Road County Bridge Replacement - Design criteria submission: Bridge to be 38 ft. wide (22ft. pavement, 8ft. shoulder). Projected start date is 2017. The Board had no changes.

2014 Road Paving Project - The Board discussed with the Road Master, Township Manager and Township Engineer various roads that need to be repaired and dollars available. The Board asked for plans to be presented at May meeting. Mr. Rudderow asked Mr. Unger if he is finding it difficult to work with DEP. Mr. Unger said his office is finding it a little more difficult and costly in the permitting process.

Subdivision Improvement Agreement LOC/Escrow Release Letters

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, authorizing the Chairman to sign Subdivision Improvements Agreement LOC/Escrow Release letters in the amount of \$1,133.68. Hearing no further questions on the motion all members voted, "Aye". Motion carried.

MUNICIPAL SOLICITOR REPORT

Ontelaunee Township Intergovernmental Cooperative Agreement

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, authorizing the signing of the Ontelaunee Township Intergovernmental Cooperative Agreement. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

The Board released the Township Engineer and Solicitor at 7:55 pm.

MANAGERS REPORT

Maidencreek Church Crosswalk - Ms. Hollenbach will send a letter to the church explaining the Township findings. Penn DOT would like to look at signs before a signal. The Township must be the applicant for any traffic control device permit and anything installed is the Township's maintenance responsibility.

Letter from Tony & Debbie Didyoung requesting zoning change - No action is required by the Board at this time. This request to change the zoning along Route 222 will be given to Planning Commission for review.

Park & Recreation

Metz Amusements - Rides for Community Days

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, approving the signing of Mets Amusement contract at a cost of \$2,118.80. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Purchase of Benches at Community Park Upper Ball Field

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to purchase two benches for Community Park Upper Ball Field at a cost of \$472.28 each. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Rascal Drag for all Township Ball Fields - Ms. Hollenbach advised the Board that Park & Recreation Board vote was a tie at 2-2 tie. The Road Master also reviewed with the Board the positives of purchasing the drag, and at the current time, the Township does not own a drag.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to authorize the purchase of the Rascal drag at a cost not to exceed \$2,400.33. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Thank You Gift - T-Ball and Coach/Pitch Participants 204 baseballs at \$3.24 each, not to exceed \$800.00 - Tabled. The Board suggested the Park and Rec Board revisit the item and consider other alternatives such as a free team picture.

ROAD MASTER REPORT – Mr. Beaver reviewed the report with the Board.

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Fast Measure- Distance Measure - Mr. Beaver reviewed with the Board how the Fast Measure works and the various current projects for which it could be used.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, authorizing the purchase of the Distance Measuring device at a cost not to exceed \$399.00. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Discuss return of four 10-hour workdays - No action is required by the Board at this time.

Mailbox Replacement Policy - Winter Maintenance - The Board discussed at length the mailbox replacement policy. For the current case, the Board will reimburse up to \$80 and will revisit this issue in the fall.

OLD BUSINESS

Tablets - No action required by the Board at this time.

NEW BUSINESS

Worker's Compensation Insurance switch - Ms. Hollenbach reviewed with the Board the cost savings of switching the Township employees from the state program to another policy.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to authorize the switch to Excalibur Insurance for Workers Compensation coverage for Township employees and the Township Manager to sign the appropriate paperwork. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Union Negotiations - Ms. Hollenbach advised the Board that union negotiations would be coming up soon.

Executive session to be held after the meeting to discuss potential litigation.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to adjourn the April 10, 2014 meeting of the Maidencreek Township Board of Supervisors. Hearing no questions on the motion, all members voted "Aye". Motion carried. Meeting adjourned at 9:00 pm.

Recording Township Secretary, April 10, 2014

Township Secretary, April 10, 2014

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Cc: Board of Supervisors
Eugene Orlando, Orlando Law Office, Solicitor
Thomas Unger, Systems Design Engineering, Inc., Township Engineer
Planning Commission
Park & Recreation Board
Zoning Hearing Board and Alternates
Joan London, Zoning Hearing Board Solicitor
Maidencreek Township Authority
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Daniel Becker., Authority Solicitor
Greg Unger, Systems Design Engineering, Inc., Authority Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police