

Maidencreek Township Board of Supervisor Meeting
May 8, 2014 7:00 pm

Present: Claude Beaver, David Franke, Joseph Rudderow III, Tom Unger – Systems Design Engineering, Inc., Eugene Orlando, Jr. – Orlando Law Offices, Diane Hollenbach – Township Manager, Johanna Mattera – Recording Secretary.

Guests: Sean Buck, Melissa V. Shiner

David Franke called the May 8, 2014 regular meeting of the Maidencreek Township Board of Supervisors to order at 7:00 pm in the Maidencreek Township Municipal Building.

MINUTES & FINANCES

Approval of the Regular Meeting Minutes -

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to waive the reading of the minutes and approve the minutes of the April 10, 2014 Regular Meeting. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Police Report - Officer Cardona reviewed with the Board the April Police Report.

Treasurer's Report and Bill List

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to approve the April 2014 Treasurer's Report and Bill List. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Authorize Moving General Fund Checking and Payroll Checking to National Penn Bank - Ms. Hollenbach advised the Board that moving the Township funds to National Penn Bank will save on maintenance and service fees.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, authorizing the moving of the General Fund Checking and Payroll Checking to National Penn Bank. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

REPORTS

ENGINEER'S REPORT

Subdivision Review Status Checklist – All plans were current.

Subdivision/Zoning

Buck Subdivision Final Plan Mr. Unger reviewed and explained to the Board the waiver requests and the required DEP Planning Module the Buck Subdivision.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to grant a waiver to Section 190-33 of the Maidencreek Township Code of Ordinances to waive the requirement to pave the first 20 feet of the driveway of Lot 1, as it is existing. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to grant a waiver to Section 190-36 of the Maidencreek Township Code of Ordinances to waive the requirement to install four monuments with the understanding that two monuments to be

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installed will be in the Troxel Road right of way with steel rebar set at the other lot corners. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to grant a waiver to Section 190-32 of the Maidencreek Township Code of Ordinances to waive the requirement to expand the existing cartway width. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, authorizing the Secretary to sign the final DEP Planning Module. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to adopt Resolution 14-2014 Buck Subdivision Planning Module. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III to approve the Buck Subdivision Final Plan contingent upon completion of the items in the SDE letter dated April 30, 2014, which is incorporated by reference. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Nolt Subdivision Final Plan - DEP Planning Module

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, authorizing the Secretary to sign the final DEP Planning Module. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to adopt Resolution 15-2014 for the Nolt Subdivision PA DEP Planning Module. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Bradley Annexation Plan - No action is required by the Board.

Projects

2014 Road Paving Project - Schaeffer Road, Hoch Road and Evansville Road were inspected with the Road Master to prepare budget costs. Mr. Unger reviewed with the Board the three options for repair to Hoch Road and discussed at length each option. Ms. Hollenbach advised that Joint Dries Road Project is already part of 2014 Road Paving Project.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to bid 2014 Street project include Schaeffer Road, Hoch Road option 2. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to have SDE prepare the road bids. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Mr. Rudderow advised the Board that Mr. Tobias of Wyatt Drive contacted him regarding water being continually being pumped onto his the road. Mr. Unger told the Board that letters would be going out to homeowners in the Township with regard to this issue.

Subdivision Improvement Agreement LOC/Escrow Release Letters

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, authorizing the Chairman to sign Subdivision Improvements Agreement LOC/Escrow Release letters in the

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amount of \$234.50. Hearing no questions on the motion all members voted, "Aye". Motion carried.

PUBLIC COMMENT

Dr. Melissa Shiner - Requested assistance from the Board with regard to a rat issue at her home. She believes the rats are coming from the gas station.

A motion was made by Claude Beaver, seconded Joseph Rudderow III, to authorize the Township Manager to contact the Department of Agriculture. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

The Board released the Township Engineer at 8:05 pm.

MUNICIPAL SOLICITOR REPORT-

Easement Agreement 12 Chestnut Street - Mr. Orlando advised the Board that the DEP has contacted his office regarding this issue.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, authorizing a budget not to exceed \$700 for a title search of the Chestnut Street alley. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

MANAGERS REPORT

Police Commission adopted a budget for 2014 - Ms. Hollenbach advised the Board that the Police Commission adopted the 2014 Budget and the Township will be receiving \$56,839.41.

Community Park Vandalism - Ms. Hollenbach advised the Board that there was vandalism at the park on April 26-27. The Board is looking into some type of surveillance.

Grant Finder Network - Ms. Hollenbach advised the Board that there is a service out there that could access up to 2500 grants in a searchable database that is updated daily. This would be for one year, one price and five licenses. Licenses would be shared with the Fire Company, Library and Center for Excellence.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to purchase the service at a cost not to exceed \$895. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

DEP Grant - Ms. Hollenbach advised the Board that the Township was awarded a DEP grant.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, authorize the Chairman and Road Master to sign the grant forms so that the money can be received. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Generator Repair - Ms. Hollenbach advised the Board that due to an accident on Rte. 222 that knocked out the electric, it came to light that the backup generator was not working. The Board asked to look into cost of an annual maintenance contract.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, authorizing the repair of the generator at a cost not to exceed \$2,500. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

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Outsourcing of Payroll - Ms. Hollenbach advised the Board at PSATS it was highly recommended to outsource the payroll.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to outsource payroll with Jet Pay beginning July 1, 2014 at annual cost of \$1,338.74. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

ROAD MASTER REPORT – Mr. Beaver reviewed the report with the Board.

OLD BUSINESS - None

NEW BUSINESS

Authorize Chairman to sign letter of intent for a DCED Police Study

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to authorize the Chairman to sign the letter of intent for a DCED Police Study. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Authorize Chairman to sign Agility Agreement

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to authorize Chairman to sign the Agility Agreement with Penn DOT. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Accept Board Resignations

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to accept the letter of resignation of Brian Felker. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to accept the letter of resignation of Jill Felker. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to accept the letter of resignation of Zach Moore. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to send each individual a thank you letter for his or her service to the Township. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Eagle Scout Project - Niko Trate presented the Park and Recreation Board his Eagle Project.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, upon the recommendation of the Park and Recreation Board to authorize financial support of Niko Trate's Eagle Scout Project of installation of a GaGa Pit at a cost not to exceed \$900. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

The Board went into executive session to be discuss filling the vacant heavy equipment operator position and possible litigation from 8:55 pm - 10:03pm.

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A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to adjourn the May 8, 2014 meeting of the Maidencreek Township Board of Supervisors. Hearing no questions on the motion, all members voted, "Aye". Motion carried. Meeting adjourned at 10:05 pm.

Recording Township Secretary, May 8, 2014

Township Secretary, May 8, 2014

Cc: Board of Supervisors
Eugene Orlando, Orlando Law Office, Solicitor
Thomas Unger, Systems Design Engineering, Inc., Township Engineer
Planning Commission
Park & Recreation Board
Zoning Hearing Board and Alternates
Joan London, Kozloff Stoudt, Zoning Hearing Board Solicitor
Maidencreek Township Authority
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Dan Becker, Kozloff Stoudt, Authority Solicitor
Greg Unger, Systems Design Engineering, Inc., Authority Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police