

Maidencreek Township Board of Supervisor Meeting
December 12, 2013 7:00 pm

Present: Claude Beaver, David Franke, Joseph Rudderow III, Tom Unger – Systems Design Engineering, Inc., Eugene Orlando, Jr. – Orlando Law Offices. Diane Hollenbach – Township Manager, Johanna Mattera – Recording Secretary.

Guests: Mike Cleary, Joseph Pendleton, Mary Archer, Cody Rhoads, Dan Schaffer, Dough Kramer, Melissa V Shiner, Theresa Helbert

Joseph Rudderow III called the December 12, 2013 regular meeting of the Maidencreek Township Board of Supervisors to order at 7:00 pm in the Maidencreek Township Municipal Building.

MINUTES & FINANCES

Approval of the Regular Meeting Minutes

A motion was made by Claude Beaver, seconded by David Franke, to waive the reading of the minutes and approve minutes of the November 14, 2013 Regular Meeting. Hearing no questions on the motion, all members voted, “Aye”. Motion carried.

Treasurer’s Report and Bill List

A motion was made by Claude Beaver, seconded by David Franke, to approve the November 2013 Treasurer’s Report and Bill List. Hearing no questions on the motion, all members voted, “Aye”. Motion carried.

PUBLIC COMMENT

Melissa Shiner, 5 Lakeshore Drive - Mrs. Shiner came to follow up regarding the lights from Top Star. Mr. Unger advised that the lights would be fixed soon. Mrs. Shiner also asked about leaf pick-up and Mr. Beaver stated there would be another pickup when the weather allowed.

Mr. & Mrs. Dan Schaffer, 212 Faith Drive – Mr. Schaffer came to the Board to explain why he and wife had chosen to decorate their home in a barn theme. That they had made all the appropriate calls to have the mail pouch mural painted.

Jonathan Gruber, Tree Tops - Came to the Board to ask about the drainage basin, what is left in the escrow, and site plans. Ms. Hollenbach advised there is escrow money in the account for Phase II uncompleted improvements \$33,261.60. The Board advised Mr. Gruber to fill out a right-to-know request form for any information he would like. Escrow moneys can only be used as stated in the agreement.

Mike Cleary, Tree Tops - The Board explained that the Township does not own the drainage basin. Mr. Fielding is the temporary trustee until the homeowners create a HOA.

Mary Archer, Faith Drive- Advised the Board that she is looking at the Master Settlement Act regarding the Mail Pouch Tobacco mural. The Board advised again that this is not a Township issue.

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Theresa Helbert, 302 Main Street - The Board advised Mrs. Helbert that the Church meet with Penn DOT and that this a private property issue.

REPORTS

ENGINEER'S REPORT

Subdivision Review Status Checklist

Esbensshade Preliminary/Final plan review period expires 12/21/13

A motion was made by Claude Beaver, seconded by David Franke, to accept the Developer's request for the Esbensshade Preliminary/Final Plan review period time extension until March 28, 2014. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Brandywine Transportation Variance and Special Exception - Elizabeth McGovern attorney for applicant Bill Gross, and Doug Kramer land surveyor reviewed the project with the Board and is asking for recommendation from the Board to present to the Zoning Board.

A motion was made by David Franke, seconded by Claude Beaver, to send a letter of support for the project to the Zoning Hearing Board. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Subdivision/Zoning

Village @ Summit Crest Phase II (Allison Place) Release of Financial Security - Mr. Unger advised the Board that conditions set at the last meeting have been met.

Projects:

Schaeffer Road Bridge over Willow Creek – Mr. Unger advised the Board attached are the minutes from the Project Kick-off Meeting. The Board would like the bridge to be 2' wider, have paved shoulder controlled by stripping and signage.

Calcium Road Bridge – Mr. Unger advised the Board that there is nothing new regarding the Calcium Bridge. Mr. Pendleton (homeowner on Calcium Road) discussed with the Board his concerns regarding Calcium Road entrance onto Rt. 73 and also the closing of Calcium Road Bridge. The Board asked Ms. Hollenbach to contact Lehigh Cement.

Rt. 73 Bridge - The Board discussed at length the Rt. 73 Bridge and advised Mr. Rudderow to bring this matter to RATS attention.

A motion was made by David Franke, seconded by Claude Beaver authorizing the Township Manager to write a letter regarding lack of inspection and ownership of Rt. 73 Bridge. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Subdivision Improvement Agreement LOC/Escrow Release Letters

A motion was made by Claude Beaver, seconded by David Franke, authorizing the Chairman to sign Subdivision Improvements Agreement LOC/Escrow Release letters in the amount of \$103,841.96. Hearing no questions on the motion all members voted, "Aye". Motion carried.

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MUNICIPAL SOLICITOR REPORT

Right to Know Request - Mr. Orlando advised the Board of the request.

The Board excused the Township Solicitor and Engineer at 8:20 pm.

WATER AUTHORITY – Ms. Hollenbach reviewed the report with the Board.

MANAGERS REPORT - Ms. Hollenbach reviewed the report with the Board.

Planning Commission 2013 Annual Report

A motion was made by Claude Beaver, seconded by David Franke, to accept the Planning Commission 2013 Annual Report. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Annual PSATS Convention - Ms. Hollenbach advised the Board that it is time to register for the Annual PSATS Convention.

ROAD MASTER REPORT – Mr. Beaver reviewed the report with the Board.

POLICE COMMISSIONER & MEETING UPDATES - Mr. Rudderow advised the Board that the 2014 Budget Option 1 did not pass, therefore the 2013 Budget will be in place. The vote was as follows: Ontelanuee and Maidencreek "Aye", Leesport "Nay". Leesport is still resisting of the police study that could be offered free if there is a unanimous vote. Ms. Hollenbach and Mr. Beaver also attended the meeting.

UNFINISHED BUSINESS

2014 Budget Resolution #21-2013

A motion was made by David Franke, seconded by Claude Beaver, to adopt Resolution 21-2013 Adopt the 2014 Budget. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

2014 Tax Resolution #22-2013

A motion was made by David Franke, seconded by Claude Beaver, to adopt Resolution #22-2013 Set 2014 Tax Resolution with no increase. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

NEW BUSINESS

Increase Hours of Part Time Receptionist to Full Time

A motion was made by Claude Beaver, seconded by David Franke, to move Ms. Fox from part-time to full-time. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Animal Rescue League Contract 2014

A motion was made by David Franke, seconded Claude Beaver, authorizing the Chairman to sign the Animal Rescue League 2014 Contract. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

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Copier Replacement - Ms. Hollenbach reviewed the three quotes received with the Board regarding the replacement/lease of the office copier.

A motion was made by David Franke, seconded Claude Beaver, to lease with maintenance contract a Sharp copier from Frasier for four years at \$210.15/month. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

The Board wished everyone a Merry Christmas and a Happy New Year and thanked everyone for their service. The Reorganization Meeting will be held on January 6, 2014 at 7:00 pm with Regular Meeting to follow.

A motion was made by Claude Beaver, seconded by David Franke, to adjourn the December 12, 2013 meeting of the Maidencreek Township Board of Supervisors. Hearing no questions on the motion, all members voted, "Aye". Motion carried. Meeting adjourned at 9:00 pm.

Recording Township Secretary, December 12, 2013

Township Secretary, December 12, 2013

Cc: Board of Supervisors
Eugene Orlando, Orlando Law Office, Solicitor
Thomas Unger, Systems Design Engineering, Inc., Township Engineer
Planning Commission
Park & Recreation Board
Zoning Hearing Board and Alternates
Joan London, Kozloff Stoudt Zoning Hearing Board Solicitor
Maidencreek Township Authority
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Dan Becker, Kozloff Stoudt, Authority Solicitor
Greg Unger, Systems Design Engineering, Inc., Authority Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police