

Maidencreek Township Authority  
May 13, 2015

Present: Karl Bolognese, Dan Novakovich, Marie Coraluzzi, James Nothwehr, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Diane Hollenbach, Chris Shinn and Cody Rhoads

Karl Bolognese called the May 13, 2015 meeting of the Maidencreek Township Authority to order at 10:57 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

The Board went into a brief executive session from 10:58 a.m. to 11:01 a.m. to discuss a personnel item.

PUBLIC COMMENT – None.

#### PLAN REVIEW STATUS

**Redner's Warehouse** – Greg Unger addressed the Board on Redner's proposal about a fire protection system. The system will need both sufficient water quantity and pressure in order to perform properly. Redner's is asking if it is possible to connect on to the Keystone Coca Cola line and a few other options are being reviewed. Redner's is asking to do a cost-share program with the Authority to put the line in.

A motion was made by Dan Novakovich to decline Redner's offer to cost-share with the Authority to put a line in. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

DEVELOPMENT CLOSEOUT STATUS – None.

#### APPROVAL OF THE MINUTES

A motion was made by James Nothwehr to waive the reading of the minutes and approve the April 8, 2015 regular minutes as presented. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

#### NEW BUSINESS

##### **Approval of Kosmerl & Company Engagement Letter**

A motion was made by Dan Novakovich to approve and sign the engagement letter. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

##### **Auditor's Suggestion of Cash Elimination**

The Auditor submitted a letter to the Authority suggesting that a "no cash payment" policy be implemented. Patrick Donovan provided the example that PennDot driver's license centers do

not take cash or credit cards. The policy would be implemented slowly and residents would be given ample time and notifications of the change.

A motion was made by Dan Novakovich to follow the Auditor's suggestion to eliminate cash payments. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

#### UNFINISHED BUSINESS

**Curb Box and Service Agreement Procedure** – Tabled.

**Well #6** – SDE is proceeding with bid documents for the Well 6 and 7 construction. The plan SDE submitted to DEP to handle the water created from the drilling and development of the wells was denied. DEP denied the use of flocculants to help the mud settle out. SDE and the General Manager are currently reviewing the use of an onsite clarifier system.

**Route 222 Project** – Greg Unger gave a brief update on the Route 222 Project. He advised the Board that PennDot is now giving out an incentive of sorts if their milestones are met. If the Authority's utilities are moved out of the right of way by the determined milestone date, then PennDot will do a 75%:25% cost share. The only downside is if the milestone is missed, the Authority pays 75% and PennDot pays 25%. SDE will be working with the new maps and information that is coming from PennDot and will present a report detailing the potential costs and to what degree lines need to be moved at the next meeting. Mr. Unger also advised the Board to start to consider looking into replacing the old cast iron pipes under Route 73 that could be impacted.

#### LEAK REDUCTION REQUESTS

**Gerald Lynch 334 W. Walnut Tree Drive**

A motion was made by Marie Coraluzzi to approve the one time leak reduction request for Gerald Lynch. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

**Francisco Cruz 123 Via Dolorosa**

Patrick Donovan addressed the Board on the high water usage for Mr. Cruz at 123 Via Dolorosa. Mr. Donovan composed a letter offering Mr. Cruz a leak reduction and presented it to the Board.

A motion was made by James Nothwehr to decline offering Mr. Cruz a leak reduction. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

#### SOLICITOR'S REPORT

Mr. Becker had nothing to report, but asked for a brief executive session to discuss some personnel items.

#### ENGINEER'S REPORT

Mr. Unger reported that SDE is proceeding with the replacement of Pumps 1 and 3 at the Wastewater Treatment Plant. Mr. Unger is still working with the General Manager on the sludge dewatering system preliminary designs. SDE is also working on a project to televise the sewer mains and will be presenting the project for bid permission in the near future. Mr. Unger reported

that he is still reviewing with the General Manager some erosion control practices in order to handle the water entering the wetlands from the plant dewatering pump better. SDE is working on the renewal of the Wastewater Treatment Plant's NPDES permit also.

The Phosphorus Building Project is progressing. The sludge equipment replacement has been delivered and was installed by the staff. The unit is operating smoothly.

#### AUTHORITY REPORT

Patrick Donovan had nothing further to add to his report.

#### TREASURER'S REPORT & PAYMENT OF BILLS

Marie Coraluzzi reported that everything appears to be in good standing and had nothing further to report.

A motion was made by Marie Coraluzzi to authorize the following payments: Routine/Regular July Bill List - \$22,605.15, Construction in Progress - \$9,296.59, Reimbursable Expenses Paid by Developer - \$1,312.32, Payroll Transfer from Operator Acct - \$28,011.55, Validate Checks Signed Between Meetings - \$11,250.87, Special Checks Requiring Special Handling - \$153,064.45, Additional Checks after Board Book Delivery - \$17,208.37. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

#### CORRESPONDENCE – None

The Board went into an executive session from 12:19 p.m. to 12:54 p.m. to discuss personnel.

The Board reconvened at 12:54 p.m.

The Board discussed Chris Shinn's personnel item in detail.

A motion was made by James Nothwehr to move Chris Shinn up \$2.00 per hour or \$1.00 per license for both his water and sewer licenses. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

The Board discussed hiring a summer helper.

A motion was made by Marie Coraluzzi to hire the suggested summer helper. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Having no further business, the meeting was adjourned at 1:04 p.m.

Respectfully Submitted,

*Meagan Dompkowski*

Meagan Dompkowski  
Recording Secretary

*Minutes are subject to change prior to approval of the Maiden Creek Township Authority.*

