

Maidencreek Township Board of Supervisor Meeting
August 12, 2010 7:03 pm

Present: Claude Beaver, Roy Timpe, Joseph E. Rudderow III, Eugene Orlando– Orlando Law Office, John Loeper– Systems Design Engineering, Inc., Diane Hollenbach – Manager, Johanna Mattera – Recording Secretary.

Guests: Philip Reppert & Vivian Smith of Blandon Ambulance, Elaine Bartholomew & Allison Roy of Maidencreek Watershed Association, Mike DeLong

Claude Beaver called the August 12, 2010 regular meeting of the Maidencreek Township Board of Supervisors to order at 7:03 pm in the Maidencreek Township Municipal Building.

An executive session was held prior to the meeting to discuss litigation issues.

POLICE REPORT –

The Northern Berks Regional Police responded to 348 assignments in Maidencreek Township in the month of July. This resulted in 40 citations. The traffic fines for Maidencreek for the month of July were \$449.36, and non-traffic fines were \$752.49 for a total of \$1,201.85. The total number of patrol hours was 796.99 for the month.

APPROVAL OF THE MINUTES

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to approve the July 28, 2010 Regular Meeting Minutes. Hearing no questions on the motion, all members voted, “Aye”. Motion carried.

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to approve the August 3, 2010 Special Meeting Minutes. Hearing no questions on the motion, all members voted, “Aye”. Motion carried.

PRESENTATION OF RAIN GARDEN PLAN

Allison Roy of the Maidencreek Watershed Associate presented a plan for the installation of a rain garden at the municipal building. There will be no cost to the Township for materials but the Township will supply some labor for the initial excavation. Ms. Roy explained that the Association received an educational grant from the State to pay for the project and volunteers will be doing a majority of the work. Ms. Hollenbach advised that the Maidencreek Water Authority offered to do the maintenance of the garden.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, authorizing the Road Crew to assist Maidencreek Watershed Association in implementing the rain garden and approved the concept plan. Hearing no questions on the motion, all members voted, “Aye”. Motion carried.

ENGINEER’S REPORT

Subdivision Review Status Checklist

Alternative Fuel Manufacturing Preliminary Land Development Plan

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to accept the developer’s offer of a time extension until December 1, 2010 for the review of the Alternative

Maidencreek Township Board of Supervisor Meeting
August 12, 2010 7:03 pm

Fuel Manufacturing Preliminary Land Development Plan. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Village @ Summit Crest Final (Public Water) and Village @ Summit Crest Preliminary Plan (Private Water)

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to accept the developer's offer of a time extension until January 31, 2011 for the review of the Village @ Summit Crest Final Plan (Public Water) and Village @ Summit Crest Preliminary Plan (Private Water). Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Subdivisions/Zoning

The Developer of the Meadowbrook Subdivision is offering the following streets for dedication: Millennium Drive (Fleming to Regent), Regent Street (Sandhurst to Boundary), Stirling Street and Hammond Street (Prescott to Stirling). The Board advised the engineer to forward the legal descriptions to the Solicitor for his review, and preparation of the deeds of dedication.

Projects

Community Park Sewer & Water Line Extension – Mr. Loeper advised the Board that the contractor has completed the work. There are some punch list items, therefore a final inspection is going to be scheduled. Mr. Loeper advised the Board of a change order that was done, which made the project much cleaner and deducted \$750 from the cost.

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, authorizing the Chairman to sign the change order. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, authorizing payment #1 of \$29,916.31 to B&R Construction Services Inc. upon the recommendation of the engineer. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

2010 Annual Street Project – Mr. Loeper advised the Board that the Street Project is going well. The Blandon Ambulance service wanted to thank the Township for the roadwork that was done at the intersection of West Wesner Road and Route 73.

Act 209 Transportation Study – Tabled.

Community Park Bathrooms – Mr. Loeper advised the Board that there are two options regarding the placement of the Community Park Bathroom. The Board would like to see option #2. The Board would like a device that would turn off the water automatically in case of continuous flow.

PUBLIC WORKS –

Line Striping and Railroad Crossing Painting

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to authorize line striping and railroad crossing road marking painting through A-1 Traffic Control Products under the Berks County Cooperative Purchasing Council at a cost not to exceed \$3,187.12 to be paid

Maidencreek Township Board of Supervisor Meeting
August 12, 2010 7:03 pm

through the Township's State Liquid Fuels Fund. Hearing no questions on the motion, all members voted "Aye". Motion carried.

Request to Purchase Rain Suits

A motion was made by Roy Timpe, seconded by Claude Beaver, authorizing the Township Manager to purchase rain suits pending the approval of the Road Crew at a cost not to exceed \$500.00 from Bell Hardware. Hearing no questions on the motion, all members voted as follows: Roy Timpe and Claude Beaver "Aye" and Joseph Rudderow III "Abstained". Motion carried.

Ms. Hollenbach advised the Board that the Road Crew have been working on trimming tree branches behind Lake Ontelaunee in preparation for the upcoming school session. They have also been working on fixing collapsing drains in the Township. The Board asked the engineer to look into why this is happening.

SOLICITOR'S REPORT

Service Electric Franchise Renewal Agreements

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, authorizing the execution of the franchise agreement when an agreement is submitted that is satisfactory to the Township Solicitor. Hearing no questions on the motion, all members voted "Aye". Motion carried.

Comcast Franchise Renewal Agreements

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, that if there is no agreement with Comcast by the September meeting, the Board authorized the solicitor to advertise a public hearing on the franchise. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

COMMUNICATIONS & QUESTIONS -

From the Board

Mr. Rudderow updated the Board regarding the Tax Collection Committee meeting that was just held. Currently, the TCC has entered into negotiations with Berks E.I.T.

Public Comment

Phil Reppert and Vivian Smith of the Blandon Ambulance stated that the Ambulance Association was considering applying for a grant to purchase a piece of equipment for their ambulances that would allow them to change the traffic light so they could go through. The Township would also need to purchase the receivers for each traffic light. The Board stated that they had looked into this once before and found it costly. Currently, this is still an issue for the Township.

Mike DeLong of Hill Road advised the Board that there are some branches on Guldin Road, Hill Road and across from Bartlett that need to be trimmed back to help with sight clearance.

Maidencreek Township Board of Supervisor Meeting
August 12, 2010 7:03 pm

TREASURER'S REPORT/MANAGER'S REPORT

Treasurer's Report and Bill List

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to approve the July 2010 Treasurer's Report and Bill List. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

PARK & RECREATION:

Cornerstone Drive Tot Lot – Ms. Hollenbach advised the Board that Little Tikes is coming out to photograph the tot lot on Cornerstone Drive for their 2011 catalog. Ms. Hollenbach also told the Board that 5 benches needed to be replaced in the park due to wear and tear and vandalism.

A motion was made by Joseph Rudderow, seconded by Roy Timpe, authorizing the purchase of five 4' benches for Cornerstone Drive at a cost not to exceed \$2,821.00 from Belson Outdoors. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

ORDINANCE:

Traffic Ordinance

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, authorizing the solicitor to work on a draft Traffic Ordinance with a goal of incorporating the Meadowbrook street dedications and to have it ready for the October Supervisors' meeting. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

RESOLUTION:

Employee Personnel Rules & Regulations – To be discussed in executive session.

Appointed Officials Rules & Regulations – To be discussed in executive session.

Job Descriptions – To be discussed in executive session.

Additional Street Lights in Meadowbrook – Tabled.

OLD BUSINESS:

Pre-budget Questions and Scheduling of First Budget Meeting – At this time, the Board does not have any pre-budget questions. The Board decided to have the first Budget Meeting on September 15, 2010 at 7:00 pm, during the Township Meeting.

Timing of Rt. 222 Traffic Light – Tabled.

NEW BUSINESS:

Health Insurance Renewal – Ms. Hollenbach updated the Board on the Capital Blue Cross Insurance Plan. The Authority has agreed to switch to the Capital Blue Cross Insurance Company and to change the Agent of Record. Mr. Rudderow advised the Board that there would be a meeting on Tuesday, August 17 at 7:30 am to review the plan with the Police Commission. The Board invited the Township Employees and MTA Employees to attend the meeting.

Maidencreek Township Board of Supervisor Meeting
August 12, 2010 7:03 pm

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to switch the health insurance for the employees to Capitol Blue Cross pending the agreement of the Maidencreek Township Authority and Northern Berks Regional Police and to authorize the change of Agent of Record. Hearing no questions on motion, all members voted "Aye". Motion carried.

Letter from resident regarding Park and Recreation regulations - No action is required by the Board at this time.

Complaint – trash on Pleasant Hill Road - Mr. Whaling has contacted the Township regarding trash that has been found on Pleasant Hill Road. Mr. Whaling also contacted Representative Knowles' office and the Pennsylvania Department of Environmental Protection. The Board advised Ms. Hollenbach to send a letter requesting assistance from Penn DOT and PA DEP regarding the issue.

Authorize the Manager to advertise for bids on Township recycling – The Board advised Ms. Hollenbach to advertise for bids on Township recycling for next month's meeting.

Authorize Chairman to sign Grant Agreement with US Fish & Wildlife Service

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, authorizing the Chairman to sign the Grant Agreement with US Fish & Wildlife Service for stream improvements to the Willow Creek. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

The Board of Supervisors went into executive session from 9:00 – 11:00 pm to discuss personnel issues.

Since there was no further business, a motion was made by Joseph Rudderow III, seconded by Roy Timpe, to adjourn the August 12, 2010 meeting of the Maidencreek Township Board of Supervisors. Hearing no questions on the motion, all members voted "Aye". Motion carried. Meeting adjourned at 11 P.M.

Recording Township Secretary, August 12, 2010

Township Secretary, August 12, 2010

Maidencreek Township Board of Supervisor Meeting
August 12, 2010 7:03 pm

Cc: Board of Supervisors
Eugene Orlando, Orlando Law Office, Solicitor
Thomas Unger, Systems Design Engineering, Inc., Township Engineer
Planning Commission
Park & Recreation Board
Zoning Hearing Board and Alternates
Paul Herbein, Zoning Hearing Board Solicitor
Maidencreek Township Authority
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobough, Jr. Esq., Stevens & Lee, Authority Solicitor
Greg Unger, Systems Design Engineering, Inc., Authority Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police