

Maidencreek Township Board of Supervisor Meeting
August 11, 2011 7:00 pm

Present: Claude Beaver, Roy Timpe, Joseph E. Rudderow III, Eugene Orlando, Jr.– Orlando Law Offices, Tom Unger– Systems Design Engineering, Inc., Diane Hollenbach – Manager, Johanna Mattera – Recording Secretary.

Guests: George Trendian, Brian Felker, Bill Miller, Mike DeLong, Matt Davenport, Watkins Architects and Jason P. Shaner, McCarthy Engineering

Claude Beaver called the August 11, 2011 regular meeting of the Maidencreek Township Board of Supervisors to order at 7:00 pm in the Maidencreek Township Municipal Building.

MINUTES & FINANCES

Approval of Regular Meeting Minutes

A motion was made by Roy Timpe, seconded by Claude Beaver, to approve the Regular Meeting Minutes of July 14, 2011. Hearing no questions on the motion, all members voted, “Aye”. Motion carried.

Treasurer’s Report and Bill List

A motion was made by Roy Timpe, seconded by Claude Beaver, to approve the July 2011 Treasurer’s Report and Bill List. The Chairman asked if there were any questions or comments from the floor. Mr. Timpe asked if the LST Tax comes in quarterly now. Ms. Hollenbach said that it comes in monthly. Mr. Timpe asked if everyone was notified. Ms. Hollenbach said that everybody was notified by Berks EIT Bureau and the tax was posted on the DCED website. Everybody files quarterly, so the bulk of the money does come in quarterly. Mr. Timpe stated that it will be the end of the year before it really raises what we thought it would. Ms. Hollenbach said it is a process and it is done the same way with the Earned Income Tax. This is the first year we are not being paid quarterly. In the same way, on that quarterly month, the payment is larger and the other two months it varies. Hearing no questions on the motion, all members voted, “Aye”. Motion carried.

REPORTS

Police Report

Officer Drazenovich reported that the Northern Berks Regional Police responded to 350 assignments in Maidencreek Township in the month of July. This resulted in 63 citations. The traffic fines for Maidencreek for the month of July were \$1,189.31 and non-traffic fines were \$354.71, totaling \$1,544.02. The total number of patrol hours was 780.43 for the month.

Officer Drazenovich advised the community to keep their car doors locked. There have been many vehicle break-ins. There have been some arrests made. There has also been an increase in vandalism through out the community. Officer Drazenovich asks that the residents keep an eye on their neighborhoods and do not hesitate to contact the police department if they see something strange going on anytime.

Maidencreek Township Authority – Mr. Donovan reviewed the Draft August 2011 MTA Monthly Report and informed the Board of the passing of Donald Keim a Board member of fourteen years with the Authority.

PARK & RECREATION

Community Park Restrooms - Matt Davenport of Watkins Architects reviewed the Preliminary Plans for the Community Park Restrooms that had been presented to the Park & Recreation Board. The Supervisors would like to have a switch on the door that turns the light and water on, a tank-less water heater, grease trap for when the concession portion is constructed, explosion proof sockets, some kind of protective coating on the outside of the building and a 220amp outlet installed. The Park & Recreation Board asked for the Boards approval and authorization to put out a bid and to have Watkins Architects create the specs.

A motion was made by Roy Timpe, seconded by Joseph Rudderow, III, to have Watkins Architects prepare specifications and advertise for bids for the Community Park Restrooms. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

MUNICIPAL ENGINEER

Subdivision Review Status Checklist

Maidencreek Alternate Fuel Facility Preliminary Land Development

A motion was made by Roy Timpe, seconded by Joseph Rudderow, III, accepting the withdrawal of the Maidencreek Alternate Fuel Facility Preliminary Land Development with the request that they confirm their request with a letter with an original signature. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Subdivisions/Zoning

Melrose Place Subdivision – Storm water Basin Retrofit – Mr. Unger and Jason Shaner of McCarthy Engineering reviewed the changes that have been made to the plan to meet the requirements by the Berks County Conservation District. There was a lengthy discussion between the Solicitor, Engineer and the Board regarding who will ultimately be responsible for the storm water basin once the development is complete.

A motion was made by Roy Timpe to accept the design of the plan contingent upon the large lot being taken over by the Home Owners Association and the small lot either being taken over by the Home Owners Association or conveyed with the commercial property. Motion died due to lack of a second.

The Crossing at Maidencreek Hill Road Inspection – Mr. Unger advised the Board that he meet with Mr. Corrado regarding the milling and paving of the Hill Road. The improvement agreement does state a time frame for each phase of the development and it is determined that the issues on Hill Road are part of Phase 1 of the improvement agreement.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, authorizing the Solicitor to write a letter to Mr. Corrado and authorizing the Engineer to prepare an estimate for the September 8, 2011 meeting. Hearing no questions on the motion, all members voted "Aye". Motion carried.

Subdivision Improvement Agreement LOC

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to authorize the Chairman to sign the Subdivision Improvements Agreements LOC/Escrow release letters in the

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amount of \$623.74. Hearing no questions on the motion, all members voted, "Aye." Motion carried.

MUNICIPAL SOLICITOR

Review Corrado's Crossing at Maidencreek Improvement Agreement.

Mr. Timpe amended the previous motion to change the date from September 8th to September 15th. The motion was seconded by Joseph Rudderow III. Hearing no questions on the motion, all members vote, "Aye". Motion carried.

Joint Comprehensive Plan Adoption

A motion was made by Roy Timpe, seconded Joseph Rudderow III, to advertise the Public Hearing for the Joint Comprehensive Plan to be held on Wednesday, September 21, 2011 at 7:15 pm. Hearing no questions on the motion, all members voted "Aye". Motion carried.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, that we advertise the regular scheduled meeting, which would have nominally been on September 8th to be move to September 21st to start at 7:00 pm and then adjourn for the Public Hearing and than reconvene after the Public Hearing. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

MANAGERS REPORT

Managers Report – Ms. Hollenbach reviewed the Managers Report with the Board. Graffiti is being cleaned up as it occurs. There were no new grass or weed violations.

PUBLIC COMMENT

Brian Felker of Longleaf Drive, Blandon – Asked if repair could be made to the ruts at Tamarack Blvd and Rt. 222.

Mike DeLong of Hill Road– Asked if a left turning signal could be placed at Rts. 73 & 222 on all 4 ways. Mr. Beaver advised Mr. DeLong that the Township asked several years ago and Penn DOT said that it was not needed. The Board advised the Township Manager to send another letter to Penn DOT.

NEW BUSINESS

Health Care Proposal– To be discussed in executive session.

Line Striping – Berks County Cooperative Purchasing Council - Ms. Hollenbach advised the Board that the painting of the lines could be paid for with the State Liquid Fuels funds with the exception of single yellow lines.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to authorize the line striping quote with A-1 Traffic and have double yellow lines painted on Water Street, Buena Vista Road, Pleasant Hill Road, Evansville Road, Calcium Road, Orchard Road, Dries Road and Slater Road in order to use State Liquid Fuel Funds for the project. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

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Tree Tops Detentions Basin Maintenance and Ownership – Ms. Hollenbach advised the Board that Witty Real Estate purchased the property by paying the back taxes that were owed by the Home Owners Associations. Ms. Hollenbach also advised the Board that she has followed the protocol set forth regarding the weed and grass violation to no avail.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, authorizing the Solicitor, Township Manager and Zoning Officer to examine the litigation options and report at the September meeting. Hearing no questions on the motion, all members voted “Aye”. Motion carried.

Pension Plan Restatement

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to authorize the restatement of the Township Employee Pension Plan per the Federal mandate. Hearing no questions on the motion, the members voted as follows, Roy Timpe and Joseph Rudderow III “Aye”, Claude Beaver “Abstained”. Motion carried.

Park, Facilities and Fields Use Policy – Ms. Hollenbach advised the Board that there are some problems with organizations using the field that have not reserved the field. Ms. Mattera advised the Board that Shoemakersville Borough charges \$75 plus \$75 deposit to be returned after inspection of the area. The Board would like to adopt a fee for Maidencreek Township.

The Board went into executive session at 9:18 pm – 10:30 pm to discuss personnel and possible litigation.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to authorize the Chairman to sign the employee health care plan enrollment for Capital Blue Cross. Hearing no questions on the motion, the members voted as follows, Roy Timpe and Claude Beaver “Aye”, Joseph Rudderow III, “Abstained”. Motion carried. The change to health insurance carriers saves the Township and Authority approximately \$30,000 each and the Police Department approximately \$90,000 based on the 2012 renewal rates.

Since there was no further business, a motion was made by Joseph Rudderow III, seconded by Roy Timpe to adjourn the August 11, 2011 meeting of the Maidencreek Township Board of Supervisors. Hearing no questions on the motion, all members voted, “Aye”. Motion carried. Meeting adjourned at 10:32 P.M.

Recording Township Secretary, August 11, 2011

Township Secretary, August 11, 2011

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Cc: Board of Supervisors
Eugene Orlando, Orlando Law Office, Solicitor
Thomas Unger, Systems Design Engineering, Inc., Township Engineer
Planning Commission
Park & Recreation Board
Zoning Hearing Board and Alternates
Paul Herbein, Zoning Hearing Board Solicitor
Maidencreek Township Authority
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobough, Jr. Esq., Stevens & Lee, Authority Solicitor
Greg Unger, Systems Design Engineering, Inc., Authority Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police