

**MAIDENCREEK TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 4, 2000 4:00 PM**

PRESENT: Karl Bolognese, Terry Rarick, Roy Timpe, Richard Orwig – Solicitor, Chad Lupos – Solicitor
Ruth Manmiller – Recording Secretary

GUESTS: Ronald Kemmerer, Gloria Kemmerer, Henry Haage, Jason Valick

Karl Bolognese called the 2000 reorganization meeting to order at 4:08 PM in the Maiden creek Township Building.

Terry Rarick made a motion, seconded by Roy Timpe to appoint Karl Bolognese Chairman Pro Tem and Ruth Manmiller Recording Secretary Pro Tem for the purpose of electing officers for the Township of Maiden creek in 2000.

Karl Bolognese opened selected positions for nominations:

Terry Rarick nominated Karl Bolognese as Chairman and Terry Rarick at Vice Chairman. Hearing no other nominations, the nominees were elected by acclamation. All Board members voted, "Aye."

Karl Bolognese made a motion, seconded by Roy Timpe to designate the second Thursday of each month at 7:00 PM for Board of Supervisors meetings in 2000. All Board members voted, "Aye." The monthly meeting for January 2000 will be held on January 13, 2000 at 7:00 PM in the Maiden creek Township Municipal Building.

Terry Rarick made a motion, seconded by Karl Bolognese to adopt the following positions and rates in block for 2000:

Township EIT/OPT Representative	Roy Timpe
Township EIT/OPT Alternate Representative	Terry Rarick
Agriculture Security Area Representative	Roy Timpe
Township Road Master	Terry Rarick
Northern Berks Regional Police Commissioner	Karl Bolognese
Northern Berks Regional Police Alternate Commissioner	Terry Rarick

The Recording Secretary was instructed to poll the Board: Mr. Timpe: "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Karl Bolognese authorizing any Road Superintendent and/or Operations Director to spend \$1,000.00 for emergency situations and the Operations Director to spend \$400.00 at any time for daily operational needs. The Recording Secretary was instructed to poll the Board: Mr. Timpe: "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Karl Bolognese authorizing the purchase of the following Security Bonds with the auditor's approval, in block:

Secretary-Treasurer	\$200,000.00
Tax Collector-Real Estate	\$ 9,000.00

The Recording Secretary was instructed to poll the Board: Mr. Timpe: "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Roy Timpe to hire Regina Sanders as Secretary-Treasurer for the Maiden creek Township Board of Supervisors during 2000. The Recording Secretary was instructed to poll the Board: Mr. Timpe: "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

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JANUARY 4, 2000 4:00 PM**

Terry Rarick made a motion, seconded by Roy Timpe to hire Ruth Manmiller as Recording Secretary with compensation set at \$105.00 per meeting. The Recording Secretary was instructed to poll the Board: Mr. Timpe: "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Roy Timpe made a motion to hire Lori Schnader as Receptionist/Clerk Typist. The motion died for the lack of a second. Roy Timpe made a motion, seconded by Karl Bolognese to withdraw his motion to hire Lori Schnader as Receptionist/Clerk Typist. A decision to advertise for this position will be made at the monthly meeting on January 13, 2000. The Recording Secretary was instructed to poll the Board: Mr. Timpe: "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Karl Bolognese to hire Richard Orwig, Esq. as Solicitor for the Maidencreek Township Board of Supervisors and Maidencreek Township Planning Commission. The Recording Secretary was instructed to poll the Board: Mr. Timpe: "Nay"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

- Mr. Timpe had presented two proposals for new Solicitors, however their proposals per hour were higher than Richard Orwig's. He was advised to monitor the Solicitor's work through out the coming year to determine if his charges were out of hand.

Terry Rarick made a motion, seconded by Roy Timpe to hire Systems Design Engineering, Inc. as engineering consultant for Maidencreek Board Supervisor, Maidencreek Township Planning Commission and Sewage Enforcement Officer for 2000. The Recording Secretary was instructed to poll the Board: Mr. Timpe: "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded Roy Timpe to hire the following for listed positions in block:

Building /Zoning/Subdivision Regulations Officer	Terry Manmiller
Plumbing Inspector	Ray Stricker
(Compensation set at \$15.00 per inspection)	
EIT/OPT Tax Collector	Berks EIT Bureau
Amusement, Delinquent, and Per Capita Tax Collector	Barbara Hassler
Delinquent Real Estate Tax Collector	County of Berks – Tax Claim Bureau
School Crossing Guard	Daniel Keller

The Recording Secretary was instructed to poll the Board: Mr. Timpe: "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Roy Timpe made a motion, seconded by Terry Rarick to hire the following for listed positions in block:

Zoning Hearing Board Solicitor	Paul Herbein, Esq.
Planning Commission Recording Secretary	Regina Sanders
(Commission set at \$105.00 per meeting)	
Cleaning Person	Beverly Guistwite
FEMA Coordinator	Terry Manmiller
FEMA Coordinator, Assistant	Keith Shuman
PEMA Coordinator	Daniel Miller
Vacancy Board Chairman	Leo Gallagher

The Recording Secretary was instructed to poll the Board: Mr. Timpe: "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

**MAIDENCREEK TOWNSHIP BOARD OF SUPERVISORS
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JANUARY 4, 2000 4:00 PM**

Terry Rarick made a motion, seconded by Roy Timpe to approve the following appointments to serve as volunteer fire police for Maidencreek Township:

Fire Police Captain	Ralph Shuman
Fire Police Lieutenant	David Yeager
Fire Police Sergeant	Bonnie Burdan
Fire Police Personnel	Troy Reinhart, Floyd Richards, Greg Young, Daniel Miller, Joseph Bouchard

The Recording Secretary was instructed to poll the Board: Mr. Timpe: "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Roy Timpe to approve the appointment of Gary Saggio to serve on the Maidencreek Township Authority Board, term expiring 12/31/2003. The Recording Secretary was instructed to poll the Board:
Mr. Timpe "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Roy Timpe to approve the appointment of Leo Gallagher to serve on the Maidencreek Township Planning Commission Board, term expiring 12/31/2004. The Recording Secretary was instructed to poll the Board: Mr. Timpe "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Roy Timpe to approve the appointment of Gloria Kemmerer to serve on the Maidencreek Township Planning Commission Board, term expiring 12/31/2002. The Recording Secretary was instructed to poll the Board: Mr. Timpe "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Karl Bolognese to approve the appointment of David Snyder to serve on the Maidencreek Township Parks and Recreation Board, term expiring 12/31/2002. The Recording Secretary was instructed to poll the Board: Mr. Timpe "Nay"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Karl Bolognese to approve the appointment of David I. Brown to serve on the Maidencreek Township Parks and Recreation Board, term expiring 12/31/2002. The Recording Secretary was instructed to poll the Board: Mr. Timpe "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Roy Timpe made a motion, seconded by Karl Bolognese to approve the appointment of Patrick Harkin to serve on the Maidencreek Township Parks and Recreation Board, term expiring 12/31/2002. The Recording Secretary was instructed to poll the Board: Mr. Timpe "Aye"
Mr. Rarick "Nay"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Karl Bolognese to approve the appointment of Heather Quillman to serve on the Maidencreek Township Parks and Recreation Board, term expiring 12/31/2002. The Recording Secretary was instructed to poll the Board: Mr. Timpe "Nay"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

MAIDENCREEK TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 4, 2000 4:00 PM

Terry Rarick made a motion, seconded by Karl Bolognese to approve the appointment of William Reidel to serve on the Maiden creek Township Zoning Hearing Board, term expiring 12/31/2002. The Recording Secretary was instructed to poll the Board: Mr. Timpe "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Karl Bolognese to approve the appointment of Jason Valick to serve as an alternate on the Maiden creek Township Zoning Hearing Board, term expiring 12/31/2002. The Recording Secretary was instructed to poll the Board: Mr. Timpe "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Roy Timpe to approve the appointment of Donald Swasing to fill the auditor position for Maiden creek Township. The Recording Secretary was instructed to poll the Board: Mr. Timpe "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

Terry Rarick made a motion, seconded by Karl Bolognese to approve the following benefits for all full time employees:

- A. After 30 days of employment –
 - 1. Standard Hospitalization through Berkshire Health Plan
 - 2. \$50,000.00 Life Insurance Policy
 - 3. \$1,400.00 Medical Reimbursement for expenses actually paid for by the employee for services rendered only in that calendar year for dental care, vision care, prescription/medications and/or outpatient doctor charges not covered by Berkshire Health Plan for the employee, employee's spouse and employee's dependent children.
 - 4. Eight paid Holidays as follows:

New Year's Day	Good Friday	Memorial Day	Independence Day
Labor Day	Thanksgiving Day	Christmas Eve Day	Christmas Day
 - 5. Four paid Personal Days
 - 6. Paid Vacation as follows for employees hired after 1/06/97:

1 year of employment	5 days
3 years of employment	10 days
8 years of employment	15 days
15 years or more of employment	20 days

Vacation days are to be used in increments of full days or half days - only
 - 7. Rental Uniforms will be supplied for full time road crew personnel
 - 8. Work week commences 12:01AM Saturday and concludes 12:00 midnight the following Friday
 - 9. Time and one half for work over 40 hours per week, which may include bereavement, vacation days and or holidays. In order for the employee to be compensated for over time in a 40-hour workweek, which includes a personal day – the employee must have notified the Operation Director or a Supervisor three days prior to using the Personal Day. If the employee does not notify the Operation Director or a Supervisor prior to using the personal day the employee will be paid at his regular hourly rate for any hours worked over 40 hours.
 - 10. Double time will be paid for work conducted on holidays other than personal days

The Recording Secretary was instructed to poll the Board: Mr. Timpe "Aye"
Mr. Rarick "Aye"
Mr. Bolognese "Aye"

**MAIDENCREEK TOWNSHIP BOARD OF SUPERVISORS
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RESOLUTION 1-2000: Terry Rarick made a motion, seconded by Karl Bolognese to establish Resolution 1-2000, for personnel changes and rate of pay, which will be a 5% increase above current wages for the following:

Operations Director	Terry Manmiller (with an additional 2.5% of all building permits issued)
Heavy Equipment Operator	Keith Shuman
Heavy Equipment Operator	Gene Rothermel
Seasonal Heavy Equipment Operators	Neil Thomas Frank Wheeler
Light Equipment Operator	Vacant
Seasonal Light Equipment Operators	Robert Shuman Kenneth Schnader Kevin Becker Gary Reeser, Jr. Vernon Hecker Frank Wheeler
Seasonal Laborer	Vacant
Secretary – Treasurer	Regina Sanders
Heavy Equipment Operator Leader	.50 cents over regular rate of pay
Receptionist/Clerk Typist	Vacant
School Crossing Guard	Daniel Keller
Cleaning Person	Beverly Guistwite

The Recording Secretary was instructed to poll the Board: Mr. Timpe “Aye”
Mr. Rarick “Aye”
Mr. Bolognese “Aye”

RESOLUTION NO. 2-2000: Terry Rarick made a motion, seconded by Karl Bolognese to draw down on the \$50,000.00 Line of Credit at The First National Bank in Leesport established by resolution 2-2000 if or/when necessary. The Recording Secretary was instructed to poll the Board: Mr. Timpe “Aye”
Mr. Rarick “Aye”
Mr. Bolognese “Aye”

RESOLUTION NO 3-2000: Terry Rarick made a motion, seconded by Karl Bolognese appointing Richard Orwig, Esq. to serve at the pleasure of the Board as Solicitor for the Board of Supervisors and Planning Commission for 2000 by rates established in resolution 3-2000. The Recording Secretary was instructed to poll the Board: Mr. Timpe “Nay”
Mr. Rarick “Aye”
Mr. Bolognese “Aye”

RESOLUTION NO 4-2000: Terry Rarick made a motion, seconded by Karl Bolognese appointing Systems Design Engineering, Inc. to serve at the pleasure of the Board as Engineering Consultant for the Board of Supervisors and Planning Commission for 2000 by established rates in resolution 4-2000. The Recording Secretary was instructed to poll the Board: Mr. Timpe “Aye”
Mr. Rarick “Aye”
Mr. Bolognese “Aye”

**MAIDENCREEK TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 4, 2000 4:00 PM**

RESOLUTION NO 5-2000: Terry Rarick made a motion, seconded by Karl Bolognese to appoint the following Sewage Enforcement Officers to serve at the pleasure of the Board for 2000:

- Primary: Carl A. Wolfe, Jr. – Certificate No. 00944
- Alternate: Michael G. Pohronezny, Jr. – Certificate No 00557
- Alternate: Thomas S. Unger – Certificate No. 02356
- Alternate: Allen W. Madeira – Certificate No. 02371
- Alternate: Thomas M. Benusa – Certificate No. 02299

The Recording Secretary was instructed to poll the Board: Mr. Timpe “Aye”
Mr. Rarick “Aye”
Mr. Bolognese “Aye”

RESOLUTION NO 6-2000: Terry Rarick made a motion, seconded by Karl Bolognese authorizing the Board to appoint an independent auditor to audit Maiden Creek Township Board of Supervisors books for 2000. The Recording Secretary was instructed to poll the Board: Mr. Timpe “Aye”

- Mr. Rarick “Aye”
- Mr. Bolognese “Aye”

Terry Rarick made a motion, seconded by Karl Bolognese to instruct the Secretary – Treasurer to deposit all Township Funds for 2000 at The First National Bank in Leesport. The Recording Secretary was instructed to poll the Board:

- Mr. Timpe “Aye”
- Mr. Rarick “Aye”
- Mr. Bolognese “Aye”

Roy Timpe made a motion, seconded by Terry Rarick to set the following rates for use of township equipment in 2000:

Grass Mower	\$125.00 plus operator’s wages
Trucks	\$125.00 plus operator’s wages
Front-end Loader	\$125.00 plus operator’s wages
Sweeper	\$125.00 plus operator’s wages
Roller	\$125.00 plus operator’s wages
Tar Buggy	\$125.00 plus operator’s wages

The Recording Secretary was instructed to poll the Board: Mr. Timpe “Aye”
Mr. Rarick “Aye”
Mr. Bolognese “Aye”

Karl Bolognese adjourned the meeting at 5:45 PM.

Respectfully submitted,

Ruth M. Manmiller
Recording Secretary

CC: Board of Supervisors
Terry Manmiller, Operations Director
Richard Orwig, Solicitor
Thomas Unger - Systems Design Engineering, Inc.
Planning Commission
Park and Recreation Board
Zoning Hearing Board
Paul Herbein, Zoning Hearing Board Solicitor
Auditors
Tax Collector
Maiden Creek Township Authority Board
Maiden Creek Township Authority Board Solicitor
Maiden Creek Township Authority Solicitor

