

Maidencreek Township Board of Supervisor Meeting  
January 7, 2013 7: 48 pm

Present: Claude Beaver, David Franke, Joseph Rudderow III, Mark Kitzmiller – Systems Design Engineering, Inc., Diane Hollenbach – Township Manager, Johanna Mattera – Recording Secretary.

Guests: Chris Kline, Keith Shuman, Christine Wood

Joseph Rudderow III called the January 7, 2013 regular meeting of the Maidencreek Township Board of Supervisors to order at 7:48 pm in the Maidencreek Township Municipal Building.

MINUTES & FINANCES

**Approval of Regular Meeting Minutes**

A motion was made by Claude Beaver, seconded by David Franke, to waive the reading of the minutes and approve minutes of the December 13, 2012 regular meeting. Mr. Beaver amended the motion, to have the minutes amended to reflect that Mr. Rudderow was not at the meeting do to medical reasons. Hearing no questions on the motion, all members voted “Aye”. Motion carried.

**Treasurer’s Report and Bill List**

A motion was made by Claude Beaver, seconded by David Franke, to approve the December 2012 Treasurer’s Report and Bill List. Hearing no questions on the motion, all members voted, “Aye”. Motion carried.

A motion was made by Claude Beaver, seconded by David Franke, to increase the rate for mileage to the IRS rate of \$0.555/mile. Hearing no questions on the motion, all members voted, “Aye”. Motion carried.

REPORTS

ENGINEER’S REPORT

**Subdivision Review Status Checklist**

**Village @ Summit Crest expires 1/11/13**

A motion was made by Claude Beaver, seconded by David Franke, to grant the Developer’s request for a time extension for the Village @ Summit Crest Land Development Plan until April 11, 2013. Hearing no questions on the motion, all members voted, “Aye”. Motion carried.

**Subdivision Improvement Agreement LOC/Escrow Release Letters**

A motion was made by Claude Beaver, seconded by David Franke, authorizing the Chairman to sign the Improvement Agreement Letter of Credit releases for the Heffner Tract, the Village @ Maidencreek, and the James Hardie Storm Water Plan. Hearing no questions on the motion all members voted “Aye”. Motion carried. This is the final release for the Heffner Tract Project.

**Variance application for 114 Damascus Drive** - Ms. Hollenbach reviewed with the Board the variance application.

A motion was made by David Franke, seconded by Claude Beaver, to send a letter to the Zoning Hearing Board that the Board has no opposition to the forward movement of the variance

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application on 114 Damascus Drive. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

MUNICIPAL SOLICITOR

Solicitor Report for the Boards review.

PUBLIC COMMENT

Chris Kline, 115 Timber Drive, Blandon asked if the Township had given any further consideration to adopting an Ordinance to give the Fire Company the ability to bill. The Board instructed the manager to get information for next month's meeting.

MANAGERS REPORT - Ms. Hollenbach reviewed the report with the Board.

Ms. Hollenbach advised the Board that Penn DOT denied the request to reduce the speed on Rt. 222. The Board advised Ms. Hollenbach to create an additional page on the website for Penn DOT issues and to post the resolution against the Roundabouts and the letter denying the reduction in speed.

PSATS Convention – Ms. Hollenbach reminded the Board registration is due for the PSATS Convention in order to receive the discounted rate. Ms. Hollenbach stated that she would like to attend the convention on Monday, April 21<sup>st</sup>. Mr. Rudderow and Mr. Franke asked that they also be registered for the convention.

Truck #1 broke an axle during the snowstorm on 12/30/12. The truck has been towed to Penske for an estimate. Mr. Shuman reviewed with the board how the axle broke. The Board discussed in length what to do regarding Truck #1.

A motion was made by David Frank, seconded by Claude Beaver, to seek out the cost factoring of changing the rear to a heavier rear axle and the Township Manager to call get verbal approval for ratification at the February Meeting, if not we will go forward with the cost of repair not to exceed \$6,000.00 by Penske in the interim. The Chairman asked if there are any questions on the motion. Mr. Shuman asked if we do repair, are we going to keep the truck for 12 months. The Board advised that the truck should at least go through the snow season and for Mr. Shuman to remind the Board once the snow season is complete. Hearing no further questions on the motion, all members voted, "Aye". Motion carried.

RESOLUTIONS & ORDINANCES

**Resolution 14-2013 Fee Schedule** - Ms. Hollenbach reviewed with the Board the fee schedule and a refundable deposit on certain items.

A motion was made by David Franke, seconded by Claude Beaver, to approve Resolution 14-2013 Fee Schedule establishing a comprehensive fee schedule for matters coming before the Board of Supervisors and for the establishment of Miscellaneous Fees for Administrative Expenses of the Township repealing and replacing Resolution 13-2012 with amending Section 5 letter F to include a refundable deposit in consideration of the proper cleaning of the concession, pavilion and meeting room. The Chairman asked if there are any questions on the motion. Mr. Shuman asked who is going to come and check the concession stand once the rental is over. The

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Board is going to go back the Park and Recreation Board to discuss. Hearing no further questions on the motion, all members voted, "Aye". Motion carried.

OLD BUSINESS

**Tax Collector Request** – Ms. Hollenbach reviewed with the Board various options that are currently in use by other Townships to pay their tax collectors. Ms. Hollenbach also advised that the tax collector has not had a raise in 16 years. Ms. Hollenbach advised that the Resolution needs to be adopted by February 15, 2013 and will go into effect in 2014. The Board agreed to raise the stipend for each type of bill paid by \$0.25 per bill.

NEW BUSINESS

**Motion to join Countywide Uniform Construction Code Appeals Board**

A motion was made by Claude Beaver, seconded by David Franke, to pay \$200 to join the Countywide Uniform Construction Code Appeals Board. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

**Approval of payment for repair to damaged vehicle**

A motion was made by Claude Beaver, seconded by David Franke, to approve payment to repair the vehicle damaged by the leaf vac operator at a cost not to exceed \$349.80. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

The Board went into executive session at 8:48 pm to discuss personnel issues and returned from executive session at 9:58 pm.

Since there was no further business, a motion was made by David Franke, seconded by Claude Beaver, to adjourn the January 7, 2013 meeting of the Maidencreek Township Board of Supervisors. Hearing no questions on the motion, all members voted, "Aye". Motion carried. Meeting adjourned at 9:59 pm.

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Recording Township Secretary, January 7, 2013

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Township Secretary, January 7, 2013

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Cc: Board of Supervisors  
Eugene Orlando, Roland & Schlegel, Solicitor  
Thomas Unger, Systems Design Engineering, Inc., Township Engineer  
Planning Commission  
Park & Recreation Board  
Zoning Hearing Board and Alternates  
Paul Herbein, Zoning Hearing Board Solicitor  
Maidencreek Township Authority  
Patrick Donovan, Maidencreek Township Authority General Manager  
JoAnn Schaeffer, Maidencreek Township Authority Secretary  
Robert Hobough, Jr. Esq., Stevens & Lee, Authority Solicitor  
Greg Unger, Systems Design Engineering, Inc., Authority Engineer  
Barbara Hassler, Tax Collector  
Daniel Miller, Blandon Fire Company Chief  
Chief Scott W. Eaken, Northern Berks Regional Police