

Municipality: _____ County: _____ Permit No.: _____

BUILDING CODE PERMIT APPLICATION

A. LOCATION OF PROPOSED WORK OR IMPROVEMENT

Site Address: _____ Tax Parcel #: _____
 Lot No.: _____ Sub-Division: _____ Phase: _____ Section: _____
 Owner: _____ Phone #: _____ Fax #: _____
 Mailing Address: _____ E-Mail: _____
 Contractor: _____ Phone #: _____ Fax #: _____
 Mailing Address: _____ E-Mail: _____
 Contractor Registration Number: _____
 Architect: _____ Phone #: _____ Fax #: _____
 Mailing Address: _____ E-Mail: _____

B. TYPE OF WORK OR IMPROVEMENT (Check One)

- New Construction Addition Alteration Repair
 Demolition Relocation Foundation Only
 Plumbing Electrical Mechanical

Describe proposed work: _____

C. DESCRIPTION OF BUILDING USE

RESIDENTIAL

- One-Family Dwelling Two-Family Dwelling Townhouse
 Accessory Structure Carport Deck
 Other - Specify: _____

NON-RESIDENTIAL

Specific Use: _____ Use Group: _____
 Change in Use: Yes No If yes, indicate former use.: _____
 Maximum Occupancy Load: _____ Maximum Live Load: _____

D. ESTIMATED COST OF CONSTRUCTION (reasonable fair market value):

Building: \$ _____
 HVAC: \$ _____
 Plumbing: \$ _____
 Electrical: \$ _____
 TOTAL: \$ _____

E. BUILDING DIMENSIONS

Existing Building Area: _____ sq. ft. Number of Stories: _____
 Proposed Building Area: _____ sq. ft. Height of Structure Above Grade: _____ ft.
 Total Building Area: _____ sq. ft. Area of Largest Floor: _____ sq. ft.

F. BUILDING/SITE CHARACTERISTICS

Number of Residential Dwelling Units: _____ Existing, _____ Proposed
 Mechanical: Indicate Type of Heating/Ventilating/Air Conditioning (i.e. electric, gas, oil, etc.): _____
 Water Service (Check one): Public Private
 Sewer Service (Check one): Public Private (Septic Permit # _____)
 Distance from Project: To Well To Septic Tank To Drain Field
 Fireplace(s): Quantity _____ Type of Fuel _____ Type of Vent _____
 Elevators/Escalators/Lifts/Moving walks (Check one): Yes No
 Sprinkler System: Yes No
 Pressure Vessels (e.g. water heater): Yes No
 Refrigeration Systems (e.g. air conditioning): Yes No

Building Permit Approval

Code Enforcement Officer

Date

Systems Design Engineering, Inc.
 1032 James Drive
 Leesport, PA 19533
 Phone 610-916-8522; Fax 610-916-8501

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G. HISTORIC DISTRICT

Is the site located within a Historic District? Yes No

If construction is proposed within a Historic District, the Municipality may require a certificate of appropriateness.

H. FLOOD PLAIN

Is the site located within an identified flood hazard area? (Check one): Yes No N/A

Will any portion of the flood hazard area be developed? (Check one): Yes No N/A

Owner/Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978), specifically Section 60.3.

Lowest Floor Level: _____

I. CONSTRUCTION PLANS AND SPECIFICATIONS (3-Copies Required)

Construction plans and specifications must be attached illustrating elevations, floorplans, electrical, plumbing, mechanical layouts, energy code compliance data, design loads and calculations, window and door schedule, typical cross sections, typical footer and foundation details.

J. SITE PLAN

Site plans must be attached, showing the size and location of the new construction and existing structures on the site and the structure's distance from the property lines.

K. WORKER'S COMPENSATION INSURANCE COVERAGE

All applicants are required to submit evidence of Worker's Compensation Insurance Coverage as directed by PA ACT 44.

L. CERTIFICATION AND/OR ACKNOWLEDGMENT

Application for a permit shall be made by the *owner* or lessee of the building or structure, or *agent* of either, or by the *registered design professional* employed in connection with the proposed work.

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. **Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances or the Municipality or any other governing body.** The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc. Property owner and applicant shall not construct or erect structures or encroach into the Municipality's right-of-ways.

Authorized Agent Acknowledgment – I hereby certify that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as an authorized agent and agree to conform to all applicable regulations set forth by PA ACT 45.

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Owner or Authorized Agent

Print Name of Owner or Authorized Agent

Address

Date