

## ZONING PERMIT APPLICATION

**A. LOCATION AND OWNERSHIP OF PROPOSED WORK OR IMPROVEMENT**

Street and Number: \_\_\_\_\_ UPI #: \_\_\_\_\_  
 Deed Owner: \_\_\_\_\_ Deed Reference: \_\_\_\_\_  
 Owner's Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Zoning District (as shown on ZONING MAP): \_\_\_\_\_

Present Tenant: \_\_\_\_\_  
 Has owner consented to proposed work?:  Yes  No

**B. PRESENT USE OF LAND**  RESIDENTIAL  COMMERCIAL

Present use of structure: \_\_\_\_\_  
 Number of Families: \_\_\_\_\_  
 Present Building (Description): \_\_\_\_\_  
 Present Use of Land: \_\_\_\_\_  
 Is any portion of the property located in a FEMA Flood Plain?  Yes  No  
 Is the site located within a Historic District?  Yes  No

**C. PROPOSED WORK OR IMPROVEMENT (Check One)**

New Construction  Addition  Interior Alteration  Exterior Alteration  
 Fence  Accessory Structure  Deck  
 Sign *(Sign application and drawing of sign must be submitted with this application.)*  
 Change in Use. Present Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Describe proposed work: \_\_\_\_\_

Is the proposed structure or use located in FEMA designated flood plain?  Yes  No

**D. PROJECT DIMENSIONS**

PLOT DIMENSIONS	BUILDING SETBACKS	BUILDING DIMENSIONS
Frontage _____ ft.	Front _____ ft.	Width _____ ft.
Depth _____ ft.	Side A _____ ft.	Depth _____ ft.
Area _____ sq. ft.	Side B _____ ft.	Height _____ ft.
Irregular plot _____	Rear _____ ft.	Stories _____

**SIGNAGE:**

Type: \_\_\_\_\_  
 Number: \_\_\_\_\_ Size: \_\_\_\_\_ sq. ft.

**E. APPLICATION**

Application is hereby made for a permit to erect or alter a structure which shall be located as shown on diagram on reverse side of this sheet and/or to use the premises for the purposes described herewith. The information which follows, together with location diagram, is made part of this application by the undersigned. It is understood and agreed by this applicant that any error, misstatement or misrepresentation of material fact, either with or without intention on the part of this applicant, such as might or would operate to cause a refusal of this application, or any change in the location, size or use of structure or land made subsequent to the issuance of this permit, without approval of the Zoning Office, shall constitute sufficient grounds for the revocation of this permit.

Name of Applicant: \_\_\_\_\_  
 Address of Applicant: \_\_\_\_\_  
 Owner, Lessee or authorized agent for owner of subject property: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fee attached:  Yes  No Check No.: \_\_\_\_\_

**F. PLOT PLAN SKETCH**

NOTE: The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc. Property owner and applicant shall not construct or erect structures or encroach into the Municipality's right-of-ways.

**G. REFERENCES (OFFICIAL USE ONLY)**

Block Plan No.: \_\_\_\_\_ Certificate of Occupancy No.: \_\_\_\_\_ Issued: \_\_\_\_\_  
Plan is attached.:  Yes  No Diagram is shown on reverse side of this sheet.:  Yes  No

**H. APPLICATION AND DATES OF ACTION TAKEN (OFFICIAL USE ONLY)**

Application approved:  Yes  No Date: \_\_\_\_\_ Zoning Official Signature: \_\_\_\_\_  
If denied, Reason for Denial of Application: \_\_\_\_\_

NOTE: The applicant has the right to appeal the denial of this application to the Municipality's Zoning Board within 30 days from the date of denial pursuant to procedures set forth in the Pennsylvania Municipalities Planning Code, as amended.

Applied to Board of Adjustment: \_\_\_\_\_ Date: \_\_\_\_\_ Appeal:  Yes  No Hearing No.: \_\_\_\_\_  
Special Use of Application:  Yes  No  
Board's Decision:  Granted  Denied Date: \_\_\_\_\_

Order: \_\_\_\_\_